



Enterprise SoftChalk Cloud Setup Guide

Thank you for choosing SoftChalk. This guide covers customization options and information we will need for the configuration of your Enterprise SoftChalk Cloud.

During the kick-off meeting, we will review this document with your team to address any questions and map out timelines.

Please use the checklist at the end of this document to keep track of what content you have provided to SoftChalk and to ensure that you have fully personalized your Enterprise SoftChalk Cloud platform.

We look forward to working with you!

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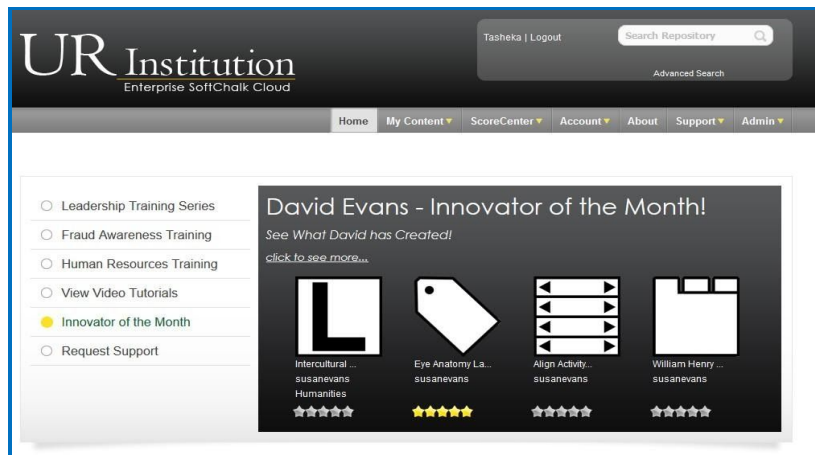
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Landing Page

The landing page option determines what an unregistered or logged out user will see when they visit your Enterprise SoftChalk Cloud site.

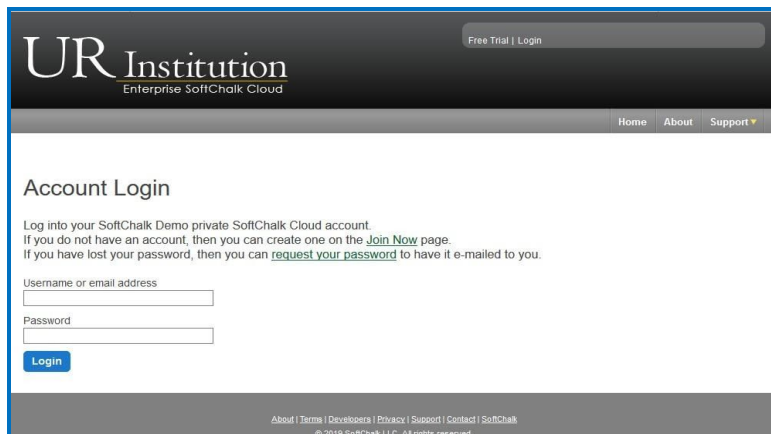
Open Landing Page

The open landing page option displays your cloud main page. With an open landing page, users are not required to authenticate/signed in, and will have access to your site's community features and repository content. *Only those that are signed in will have access to the My Content area to create and store content within your Enterprise SoftChalk Cloud.*



Closed Landing Page

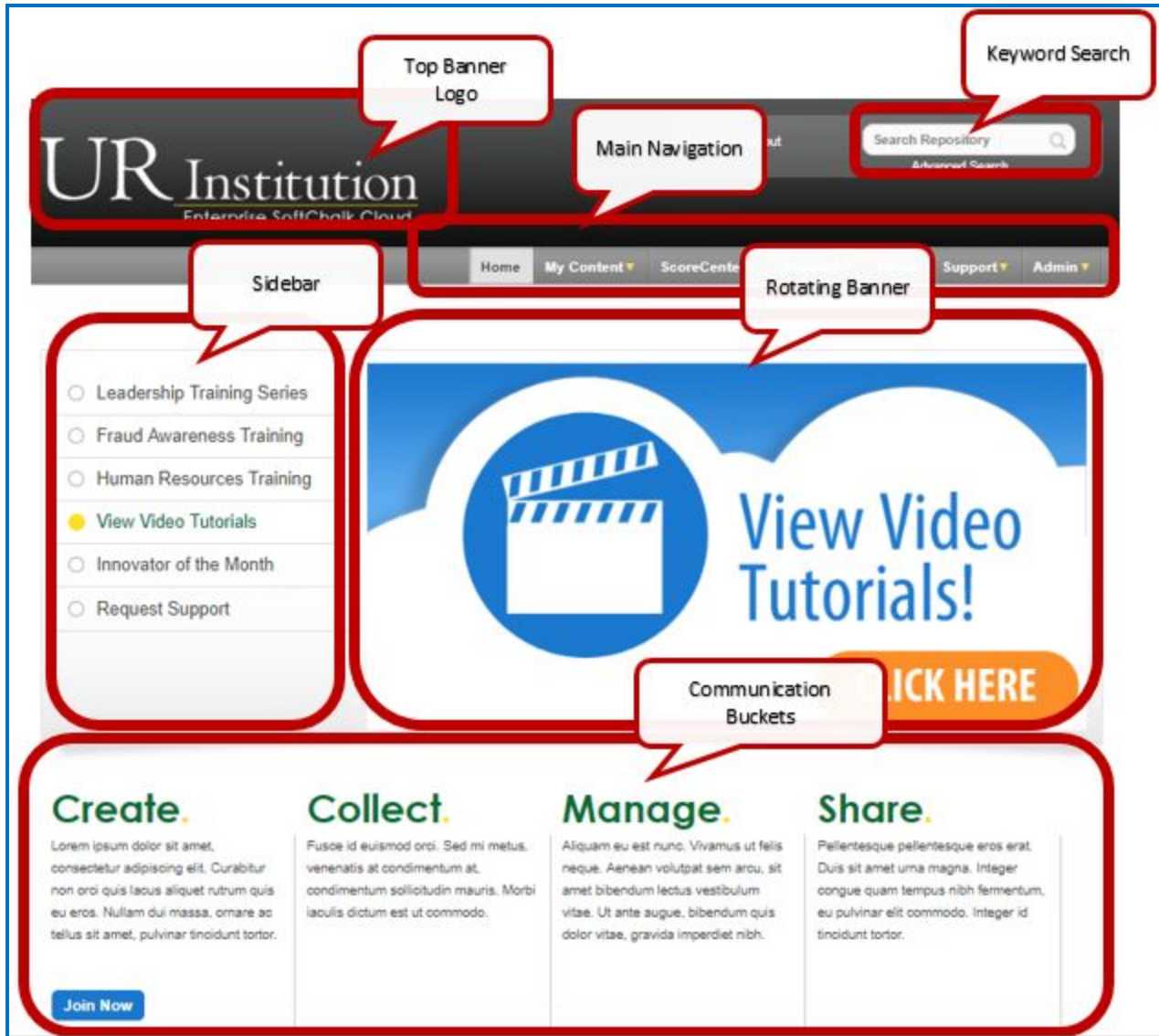
The closed landing page option prompts users to authenticate either by signing in to an existing account, using Single Sign-On credentials (if your agreement includes SSO) or by using your unique platform activation code to create a new end user (faculty/staff) profile.



Main Page

The main page will be the first page a user sees when visiting your URL (open landing page) or after authenticating when visiting your URL (closed landing page).

Several elements of the main page can be personalized in order to communicate the most relevant information to your Enterprise SoftChalk Cloud users including the top banner, sidebar, rotating banner and communication buckets.



Information Categories/Communication Buckets

At the bottom of the main page are four communication buckets. Each of these buckets includes a heading and main content body which can be personalized. There is also an optional link button which can link to other parts of your Enterprise SoftChalk Cloud or other websites.

While there is no character limit to either the heading or main body of each Communication Bucket, we recommend that you use the main SoftChalk Cloud website as a guide for the length of the content you'd like to provide here. Longer entries for either the heading or body will extend the length of the main page and will create extra white space between the communication bucket and the footer which may not look appropriate.

The diagram illustrates four communication buckets arranged horizontally. A red-bordered box encloses the entire layout. At the top center, a white callout box with a red border contains the text: "You can customize the headings and the content in each 'bucket'". Below this, four columns are shown, each with a heading in green, a body of text, and a blue "Join Now" button at the bottom left. The columns are: "Create.", "Collect.", "Manage.", and "Share.". A second callout box, also with a red border, points to the "Join Now" button and contains the text: "You can choose to include links to other parts of your Enterprise platform or to other sites using a button like".

Heading	Body Text
Create.	Lorem ipsum dolor sit amet, consectetur adipiscing elit. Curabitur non orci quis lacus aliquet rutrum quis eu eros. Nullam dui massa, ornare ac tellus sit amet, pulvinar tincidunt tortor.
Collect.	Fusce id euismod orci. Sed mi metus, venenatis at condimentum at, condimentum sollicitudin mauris. Morbi iaculis dictum est ut commodo.
Manage.	Aliquam eu est nunc. Vivamus ut felis neque. Aenean volutpat sem arcu, sit amet bibendum lectus vestibulum vitae. Ut ante augue, bibendum quis dolor vitae, gravida imperdiet nibh.
Share.	Pellentesque pellentesque eros erat. Duis sit amet urna magna. Integer congue quam tempus nibh fermentum, eu pulvinar elit commodo. Integer id tincidunt tortor.

About Tab and Footer Link

The **About** tab contains information about your institution and the intended use of your Enterprise SoftChalk Cloud site.

You may retain SoftChalk's default **About** page content, which describes features of the SoftChalk Create application and the SoftChalk Cloud platform. Otherwise, you can personalize it with other information and links relevant to your institution.

You may also link directly to your webpage when the **About** tab or footer link is clicked.

- Lessons hosted on your Enterprise SoftChalk Cloud will contain a link to your Enterprise SoftChalk Cloud **About** page in the footer of the lesson.

The About tab and footer link at the bottom of a lesson can link to pages on your website or softchalk.com

UR Institution
Enterprise SoftChalk Cloud

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Home About Support

About SoftChalk™

Innovators in Online Learning

PEOPLE DOING GREAT THINGS WITH SOFTCHALK

SoftChalk's Innovators in Online Learning webinar series highlights educators who are using SoftChalk in innovative ways. Register for an upcoming webinar or view our archives below.

UPCOMING WEBINARS

See our webinar calendar for a complete list of upcoming webinars.

[WEBINAR CALENDAR](#)

ARCHIVED WEBINARS

Please click "View Now" to view an archived webinar.

Tackling Textbook Affordability: Save Students \$78K using OERs
As textbook prices are increasingly on the rise, students are having...

[FULL DESCRIPTION](#)

Meeting Quality Matters Standards with SoftChalk
Quality courses use tools that engage all learners in multiple ways....

What is it?
SoftChalk Cloud is the fastest, easiest, most powerful way to create engaging, interactive content. Educators can create engaging, interactive content that is portable and flexible.

Who is it for?
SoftChalk Cloud is designed for educators who want to create learning content that is portable and flexible.

What does it offer?

- **SoftChalk Create.** SoftChalk's Create application lets you turn course materials into interactive content and personalize content by mashing up content.
- **Anytime, anywhere access.** Content is accessible anytime, anywhere.
- **Transition-proof content.** Content can stay put, even if they switch to a new LMS.
- **Quick and easy sharing.** With SoftChalk, you can share content with students or their entire community.
- **Efficient content management.** SoftChalk lets you import content from other LMSs or score results into multiple LMSs.
- **Track student score results.** SoftChalk's gradebook tracks student scores on the content.

Getting Started Tab

The **Getting Started** page contains information for end users on creating their end user account on your Enterprise SoftChalk Cloud platform. It can also contain links and other information that may be helpful to a new user on your platform.

- You can replace the text on the **Getting Started** page. This may include: instructions on registering an account, information specific to your school or institution or even advice on creating content in SoftChalk.
- You can also customize the links under the **Links** subsection. You may want to provide links to SoftChalk guides, your organization's website, SoftChalk's web based training (<https://softchalk.com/support/training/>) or sample SoftChalk content.

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Home About Support ▾

Getting Started

You customize this page

Getting started with YourCloud — here's how:

Links

<http://softchalk.com>

1. **Create an Account.** Create an account, review learning content, and customize your widgets.
2. **Discover and Use Learning Content.** Search the site for published content, add this content in your organization, and find on YourCloud.

[Back to top](#)

You can choose to provide specific content and instruction on the Getting Started page. You can link to user guides, web based training or your organization's website.

[About](#) | [Terms](#) | [Developers](#) | [Privacy](#) | [Support](#) | [Contact](#) | [SoftChalk](#)
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Standard SoftChalk Cloud User Migration

As a part of your platform launch, the SoftChalk team will move your standard platform users (those with profiles on softchalkcloud.com), along with their content into your Enterprise instance.

IMPORTANT: The content URLs will change once moved to the Enterprise platform. Users will need to use the new content links in your LMS and any other location where students go to access the learning materials.

Administrator Account Information

During the initial setup of your Enterprise SoftChalk Cloud site, SoftChalk will create your **two administrator user accounts**. We will also provide a temporary password which can be changed by each administrator.

In order to create these administrator accounts, please provide us with the information below:

- **Username - desired unique username for each admin**
 - **IMPORTANT:** Usernames cannot be changed once created for the lifetime of the account!
- **Email – ideally the email provided by your organization**
 - **IMPORTANT:** Emails can be changed but can only be tied to one profile at a time. For instance, jdoe@institution.edu can only be assigned to one user profile.
- **Admin's Name**
- **Admin's Department**
- **Admin's Job Title**
- **Admin's Phone number**

Administrator Guide

In addition to dedicated Admin ILT that will be delivered, your platform administrators can use this desktop resource guide for details on managing the platform, messaging, users, storage, viewing reports and more.

[Enterprise SoftChalk Cloud Administrator Guide](#)

Getting Started Checklist

To avoid delays please send project materials to will@softchalk.com		Material Provided
Site URL	<ul style="list-style-type: none"> wvnet.softchalkcloud.com yourchoice.softchalkcloud.com (specify) _____ 	Date By To
Landing Page	<ul style="list-style-type: none"> Open Closed 	Date By To
Main Page	<ul style="list-style-type: none"> Top Banner Logo(s) w: 342px; h: 105px Sidebar/Rotating banner Information Categories/Communication Buckets 	Date By To
About Tab	<ul style="list-style-type: none"> Default SoftChalk Cloud Information as seen at https://www.softchalkcloud.com/about Custom text and links 	Date By To
Getting Started Tab	<ul style="list-style-type: none"> Default SoftChalk Cloud Information as seen at https://www.softchalkcloud.com/gettingstarted Custom text and links 	Date By To
Standard SoftChalk Cloud User Migration	<ul style="list-style-type: none"> Name, Email and Username of those to be moved from the standard platform to the Enterprise once launched 	Date By To
Administrator accounts	<ul style="list-style-type: none"> Username, Email, Name, Dept, Job Title, Phone 	Date By To
Single Sign-On (SSO)	<ul style="list-style-type: none"> CAS/LDAP Requested identifier, authentication details 	Date By To

Copyright Information

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Copyright ©2002 2003 2004 2005 2006 2007 2008 2009 2010 2011 2012 2013
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